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| --- | --- |
| Contractor Name: |  |
| Site/Project Name: |  |
| Scope of Work: |  |
| Site Supervisor (Projects): |  |
| Site Supervisor (Contractor): |  |
| Date of Assessment: |  |

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| CONTRACTOR/SUPPLIER | |
| **Name of the contractor** |  |

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| PURPOSETo assess whether the above-mentioned supplier/s have submitted the required *environmental documentation* prior to commencements of project activities | | | | | | |
| REFERENCE DOCUMENTATION SHEQ Policy: 32-727  Environmental Requirements for the Procurement of Assets, Goods and Services: TST41-120  SHE Requirements for the Eskom Commercial Process: ST32-726  Record of Decision (Environmental Authorisation) – *where applicable* | | | | | | |
| **NO** | **ITEM** | **Proof available** | **YES** | **N0** | **N/A** | **COMMENTS** |
| 1. | Environmental Management System File |  |  |  |  | **N/A** |
| 2. | ISO 14001 EMS Certificate (If company is certified) |  |  |  |  | **N/A** |
| 3. | A detailed signed Contractor’s Environmental Management Plan (EMP) pertaining to site specific activities |  |  |  |  | **EMP to be provided by the client** |
| 4. | Environmental authorisation (ROD) – If applicable |  |  |  |  | **N/A** |
| 5. | A detailed signed Site Environmental Representative Appointment Letter |  |  |  |  | **Appoint Environmental Representative person who have done any environmental course/Awareness training.** |
| 6. | Method statements for specific activities as per contract |  |  |  |  | **Provide proof.** |
| 7. | Copies of procedures and work instructions. |  |  |  |  | **Provide proof** |
| 8. | Two copies of approved NEC/ PR/order Contract |  |  |  |  | **N/A. or submit the contract unless it is confidential**. |
| 9. | Emergency Preparedness Plans (e.g. oil / chemical spill, disasters, etc.) |  |  |  |  | **Provide the plan, outlining how you deal with for e.g. oil / chemical spill, disasters, etc** |
| 10. | Register of all hazardous substances |  |  |  |  | **To be provided by Tx** |
| **NO** | **ITEM** | **Proof available** | **YES** | **N0** | **N/A** | **COMMENTS** |
| 11. | Material Safety Data Sheets (MSDS) |  |  |  |  | **Submit MSDS for all hazardous substances that you use on site. Eg. Paint** |
| 12. | Certified copies of relevant permits for listed activities as required e,g waste transporter etc. |  |  |  |  | **N/A** |
| 13 | Waste Management Plan  (Method statement) |  |  |  |  | **Provide Waste Management Plan** |
| 14. | List of permitted waste sites |  |  |  |  | **Registered landfill site in PHOKWANE Local Municipality** |
| 15. | Proof of training and skills of persons performing significant activities ( e.g oil spills, application of herbicides and asbestos AIA Approval) |  |  |  |  | **See point #5** |
| 16. | Signed copies of the following documents: |  |  |  |  | **To be provided by the client** |
|  | Copy of SHEQ Policy (**EPL32-**  **727**) |  |  |  |  |  |
|  | Environmental Requirements for the Procurement of Assets, Goods and Services **(TST41-120)** |  |  |  |  |  |
|  | SHE Requirements for the  Eskom Commercial Process  (**TST32-726**) |  |  |  |  |  |
|  | Contractor Environmental  Compliance Proforma – (**TRMFM-**  **0038**) |  |  |  |  |  |
|  | Copy of Herbicide Register  (**TRM-FM-0073**) – If applicable | **N/A** |  |  |  |  |
|  | Copy of Bio-remediants Register  (**TRM-FM-0067**) – If applicable | **N/A** |  |  |  |  |
|  | Waste Disposal Control Register  (**TRM-FM-0086**) – If applicable |  |  |  |  |  |
|  | Hazardous Waste SANS  Classes (**TRM-FM-0088**) |  |  |  |  |  |
|  | Emergency Contact Telephone  Numbers – (**Grid Applicable**) |  |  |  |  |  |
|  | Environmental Incident  Notification / Flash / Report –  (**TRM-FM-0084**) |  |  |  |  |  |
|  | Soil erosion Assessment Table  (**TRM-FM-0088**) – If applicable | **N/A** |  |  |  |  |
|  | Oil Spill Assessment Table  (**Annexure J of EPC 32-245**) –  If applicable |  |  |  |  |  |

**OBSERVATIONS**

**Recommendations of outstanding items:**

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| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Contractor** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date** |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Tx Environmental Representative** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date** |